



G CONSELLERIA
O MODEL ECONÒMIC,
I TURISME I TREBALL
B

AETIB
AGÈNCIA D'ESTRATÈGIA
TURÍSTICA ILLES BALEARS



**Illes Balears
Sostenibles**

UPDATE ON THE MONITORING PROTOCOL FOR THE PROJECT BEING CARRIED OUT:

In the ruling on the aid to be granted or the transfer approved, the AETIB has to establish the appropriate monitoring and assessment mechanisms to check the level of compliance of the activities, and must ensure the Task Force is fully informed.

The beneficiaries have the following obligations, among others:

1.- Submit a quarterly technical report to the AETIB on the state of execution of the activities receiving funding, and a certificate of recognised obligations issued by the organisation's supervisor or equivalent body, indicating the activities carried out and their cost, as well as providing all the specific documentation set out in the ruling on the aid to be granted or the approved transfer.

In order for the projects being funded to be monitored and checked, each quarter the beneficiaries must submit a technical report to the AETIB on the state of execution (known as the Follow-up Report, according to the following schedule:

- 30 March 2020
- 30 June 2020
- 30 September 2020
- 30 December 2020

(...) Quarterly until project completion.

2.- Publicise the financial contribution from the fund to help promote sustainable tourism, and which will have to be shown on any posters used to publicise the activities, investments and works carried out, in accordance with AETIB proposals.

3.- Inform the AETIB immediately of any changes that have a direct effect on the execution of the project, such as, in this case, if the beneficiary organisation obtains a subsidy while the project is being implemented, this must be reported to the AETIB straight away.

4.- Submit documentation (images, audiovisual media, maps, files, plans, etc.) for the ITS project being carried out: This documentation should reflect the three timescales of the project: before, during and upon completion of the project, so as to publicise how the ITS funds were used.

For photographs or videos, these must be of a certain minimum quality (1920x1080) and should be emailed to ip@aetib.caib.es

Failure to comply with the obligation of disseminating publicity, or with any other obligation in article 44 of the Consolidated Text of the Subsidies Act, will lead to any amounts received having to be paid back.

Additionally, in these articles of the Annual Plan, it is important to take into account compliance with all appropriate regulations, particularly the Council of Government Agreement and the Instruction issued by the Minister of Finance and Public Administration on 16 February 2018, and any instructions that the AETIB may issue in this regard.



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With the publication of Decree 21/2019, of 2 August, by the President of the Balearic Islands, modifying Decree 12/2019 of 2 July, establishing the responsibilities and basic organic structure of the ministerial departments of the Balearic Islands public administration, a change has been made in the structure of many of these ministerial departments and organisations in the Balearic Islands, as well as changes brought about as a result of the make-up of the new Government. Therefore, to provide the follow-up commissioned by the AETIB, the project's administrative situation and progress in terms of execution needs to be updated.

GENERAL PROJECT INFORMATION

Year: indicate no. file and year (example ITS2017-007)

Name of project: Indicate

Amount awarded to the project by the ITS: Indicate

Update Phase I and Phase II with the activities carried out since the project's start-up, indicating the percentage of completion in each phase up to 30-03-2020.

PHASE 1: 4.1- Percentage of administrative execution on the date on which this document is signed: _____

Significant observations since the last update to _____ 202__ :

indicate

PHASE II:

4.1 Amount Completed € _____ on the date on which this document is signed.

| YEAR | 2017 | 2018 | 2019 | 2020 | 2021 |
|--------------|------|------|------|------|------|
| Chapter IV | | | | | |
| Chapter VII | | | | | |
| Total Amount | | | | | |

Significant observations since the last update on _____ de 202__: **indicate**

In light of all of the above, I undertake as project director to carry it out in accordance with the provisions established in this follow-up report and to submit the report at the appropriate time and in the appropriate way. I further undertake to publicise in the most suitable way the financial contribution of the fund to promote sustainable tourism in the execution of this project, in accordance with the corporate image and communication manual of the ITS.

Date:

Project Director signature: